



INDEE – Johannesburg, 2007

Indian Engineering Exhibition

(In association with MTI 2007)

October 23-26, 2007

Venue:
Expo Centre, Nasrec
Johannesburg

Shipping Guidelines & Handling Tariff

Show Days and Hours

Tuesday, October 23, 2005	10.00 am – 5.00 pm
Wednesday October 24, 2005	10.00 am – 5.00 pm
Thursday, October 25, 2005	10.00 am – 5.00 pm
Friday, October 26, 2005	10.00 am – 5.00 pm

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1. Your contacts in India:

All correspondence should be addressed to:

DELHI:

R.E.ROGERS INDIA PVT. LTD
1, COMMERCIAL COMPLEX, POCKET H & J,
SARITA VIHAR, NEW DELHI.
TEL: 011-30889802 / 30889814/30889817
FAX: 011-30889801
EMAIL: praveen@rogersworldwideindia.com
jeetu@rogersworldwideindia.com

Contact Persons: MR. PRAVEEN SURI – (M) 9810159816
MR. JEETU WALIA – (M) 9810580470

MUMBAI :

R. E. ROGERS INDIA PVT. LTD.
501 / 502, MIDAS,
SAHAR PLAZA COMPLEX,
MATHURADAS VASANJI ROAD,
ANDHERI (E)
MUMBAI - 400 059
TEL : +91-22-2820 3823 / 24 / 45
FAX : +91-22-28208942
E-MAIL : rerogers_mumbai@vsnl.com

Contact Person: MR. DARAYUS PALIA / MR. KARTIK SOMEN

CHENNAI :

R. E. ROGERS INDIA PVT. LTD
C/o. M/s. ESSARVE ENTERPRISES
OLD NO5, NEW NO 9. ERRABALU CHETTY STREET
IIIRD FLOOR, CHENNAI 600 001
TEL Nos: 044 25345674 / 044 25352482
EMAIL ADDRESS kaykaykumar@yahoo.com

Contact Persons MR.K.KUMAR MOB 98400 78792 / 98410 78792
DIR 044 25351979
MR.P.SURESH MOB 9841828690
DIR 04425345674
MR.R.BALAJI MOB 9841072636
DIR 044 25351975

2. Cargo delivery address in India

All exhibitors should deliver their exhibits at the CWC warehouse of Delhi / Mumbai / Chennai port and documents as per address given below ON **PREPAID BASIS**.

2a. Documents delivery address in Delhi :

R.E.ROGERS INDIA PVT. LTD
1, COMMERCIAL COMPLEX, POCKET H & J,
SARITA VIHAR, NEW DELHI.
TEL: 011-30889802 / 30889814/30889817
FAX: 011-30889801
EMAIL: praveen@rogersworldwideindia.com
jeetu@rogersworldwideindia.com

Contact Persons: MR. PRAVEEN SURI / MR. JEETU WALIA

2b. Documents delivery address in Mumbai :

R. E. ROGERS INDIA PVT. LTD.
501 / 502, MIDAS,
SAHAR PLAZA COMPLEX,
MATHURADAS VASANJI ROAD,
ANDHERI (E)
MUMBAI - 400 059
TEL : +91-22-2820 3823 / 24 / 45
FAX : +91-22-28208942
E-MAIL : rerogers_mumbai@vsnl.com

Contact Person: MR. DARAYUS PALIA / MR. KARTIK SOMEN

2c. Documents delivery address in Chennai :

R. E. ROGERS INDIA PVT. LTD
C/o. M/s. ESSARVE ENTERPRISES
OLD NO5, NEW NO 9. ERRABALU CHETTY STREET
IIIRDFLOOR, CHENNAI 600 001
TEL Nos: 044 25345674 / 044 25352482
EMAIL ADDRESS kaykaykumar@yahoo.com

Contact Persons MR.K.KUMAR / MR.P.SURESH / MR.R.BALAJI

3. Deadline dates

Sea Freight Deadline Date

Documents must arrive at Delhi office by: 1ST AUGUST 2007
Documents must arrive at Mumbai office by: 1ST AUGUST 2007
Goods must arrive at CWC PORT by : 9TH AUGUST 2007

4. Documentation

- ❖ 3 copies of the Annexure 'A' in original, on company letterhead, duly signed & stamped by authorized signatory, showing detailed breakdown with unit value, total value and a complete description of the goods in English language. (Refer Annexure 'A')

- ❖ 5 copies of the Commercial invoice in original, on company letterhead, duly signed & stamped by authorized signatory, showing detailed breakdown with unit value, total value and a complete description of the goods in English language.
- ❖ 5 copies of exhibitor certified packing list on the company letterhead in English language.
- ❖ Original G.R Waiver from bank on bank letterhead (if invoice value exceeds more than Rs. 25000/-) with bank reference no. (Refer Annexure 'B')
- ❖ Bank Name / Account number
- ❖ Copy of Authorized Dealer code Number of bank (A.D code number). In case exhibitor is not registered at ICD New Delhi/Mumbai/Chennai then we need original AD. Same will be returned after the registration.
- ❖ Copy of Import/ Export code (I.E.C). In case exporter is not registered at ICD New Delhi /Mumbai/Chennai then we need original IEC. Same will be returned after the registration.
- ❖ Original GSP 'FORM A' or Certificate of Origin.
- ❖ Fumigation & Quarantine certificate for wooden packing.
- ❖ Participation confirmation letter

NOTE: All documents must be original and duly signed & stamped.

5. Consignment instructions.

All shipments should be **consigned FREIGHT PREPAID**

6. Case markings: Ocean Freight

Please make sure that **each package** is clearly marked/ labeled with the following information:

EXHIBITION GOODS FOR INDEE-Johannesburg 2007, South Africa

EXHIBITOR'S NAME:

SHOW NAME: INDEE 2007, JOHANNESBURG

CASE NO:

BOOTH NO:

NO. OF PIECES:

WEIGHT (Kg):

DIMENSION: (L)X(W)X(H) Inches

The words, "Exhibition goods for INDEE – Johannesburg 2007" SOUTH AFRICA, must be shown on all shipping documents.

Prior to shipping, please send us by fax Packing List, Commercial Invoice, Certificate of origin and then dispatch the original documents (Packing List, Commercial Invoice on your company letterhead) to R.E.Rogers India Pvt. Ltd. Delhi office.

7. Packing

We strongly advise exhibitors to use strong wooden cases for the transportation of their exhibit material due to the multiple handling of the cases. Bolted, returnable types of cases are recommended for primary exhibit properties. Nailed/screwed lids are not suitable, as these tend to be damaged upon opening and can become loose during transportation. Any hazardous/dangerous goods must be packed in accordance with the relevant dangerous goods notices, and pre-advised before delivery. Failure to declare such goods may result in penalties that the exhibitor will be billed for. **ALL CRATES AND BOXES WILL BE OPENED AND INSPECTED.**

8. Commercial invoices & packing lists

An original commercial invoice & packing list is required. Each should be on your company letterhead, stamped & originally signed by a representative of your company, addressed to your company at your stand at INDEE, showing city and country of origin. The following documents are required for Customs clearance in South Africa:

- Three copies and one original of the Bill of Lading (B/L) or Airway bill (AWB)
- Three copies and one original of the commercial invoice
- Three copies and one original of the Packing list
- Certificate of origin
- Every individual item, including giveaway items and brochures is to be given a value, based on CIF value expressed in USD and a total shipment value shown. Do not indicate the phrase "No Commercial Value."
- Please include the case size and Cubic Meter (CBM).
- All items must be in the English language.
- A full description of the item must be given. Do not just indicate the model name or serial number. Describe the item - such as "1:3 scale (cutaway) missile model "or" souvenirs - Lapel pins "or" wooden display plinth floor standing", etc.

9. Hand-carried exhibits

Exhibitors should declare to customs, upon arrival at the airport, all hand-carried items in their customs declaration form which exhibitors must fill out upon arrival in South Africa. Please be advised that every hand-carried shipment exceeding the value of US\$100 is subject to South Africa duties and taxes. Hand-carried shipments exceeding the value of US\$ 500 require a South African custom broker to arrange customs formalities. Please understand that the customs formalities of hand-carried items require the presence of the importing person and may take couple of days. If you are hand-carrying goods, it is important that you fax us a copy of your commercial invoice-packing list, flight itinerary, port of destination in South Africa and passport.

10. On-site services

Our representatives will be available at all times for your convenience. We will have a fully experienced team operating throughout the installation, duration and dismantling of the show. Our representatives will unload and deliver materials, assist with unpacking/positioning of exhibits and remove and store empty crates.

11. Empty case storage

In an effort to keep access to all areas of the show clear at all times, our representative will continuously remove empty packing materials from the aisles around the stands. To assist us in this task we are asking all exhibitors to kindly use Empty Case Storage labels to mark empty cases when ready for removal. Empty cases will be returned to stand areas as soon as possible at the close of the exhibition.

12. Re-packing of materials

Packing materials will be returned to stands as soon as possible after the close of the show to allow exhibitors to pack up and leave site. If you require our representative to undertake re-packing on your behalf there will be a charge incurred and we will do so only at the owner's risk.

13. Materials left on-site

On the last day of tenancy we will remove any remaining items to our warehouse facility. This includes shipments not collected by carriers/courier companies. Please ensure that all your goods are clearly marked with your company name and destination. Charges for removal of materials will be charged to the exhibitor.

14. Insurance

It is recommended that exhibitors provide insurance coverage for their goods from point of departure through to final destination. It is further recommended that such insurance coverage be provided for the transit period and while on-site at the exhibition (including move-in and dismantling periods).

TARIFF SHEET: INDEE – Johannesburg 2007

A EXPORT CHARGES FROM NHAVA SHEVA TO JOHANESBURG

From our warehouse in Delhi/Mumbai/Chennai to delivery at stand including following Services:

Receiving of packages at our warehouse
Marking of packages
Preparation of consolidated Invoice/ packing list
Movement of package to CFS, Nhava Sheva
Offloading at CFS Nhava Sheva
Presenting packages for customs examination
Stuffing in container
Movement of container to port
THC at Nhava Sheva (Export)
Ocean freight Nhava Sheva to Durban port
Inland haulage from Durban to Johannesburg Deep port
Handling at Johannesburg Deep port
Presenting packages for customs examination
Movement of packages to exhibition site
Handling at site and delivery to stand in on one go, NOT UNPACKED

Rs. 16486/- per 333 kgs. (333 kg = 1CBM). Min. Rs. 25979/- per invoice per exhibitor

ADDITIONAL CHARGES

1. Customs documentation charges in India	Rs. 1600/-
2. For each additional items heading in India	Rs. -----
3. Customs documentation charges in South Africa	Rs. 2500/- LCL (Rs. 11070/- for 20' FCL) (Rs. 19373/- for 40' FCL)
4. For each additional items heading in South Africa	Rs.111/- each additional item
5. Container detention charges in Johannesburg	As per Outlay
6. Temporary import Bond fee	2% of CIF Value Min. Rs. 4430/-
7. In case Indian Embassy provide certificate "A"	-----
8. Agency charges in Johannesburg	7.5% of total outlay min. Rs.1661/-
9. Depot/ storage charges at Johannesburg	As per outlay
10. Customs duties & taxes Johannesburg	As per outlay
11. Shipping line Fee etc	As per outlay

B RE-EXPORT CAHRGS FROM JOHANNESBURG TO NHAVA SHEVA

From stand to Nhava Sheva including following services

Handling at site
Movement of packages from exhibition site
Presenting packages for customs examination
Handling at Johannesburg Deep port
Inland haulage from Johannesburg Deep port to Durban
Ocean freight Durban to Nhava Sheva

Rs. 21,029/- per 333 Kgs. (333 kg = 1CBM). Min. Rs. 33,290/- per invoice per exhibitor.

EXCLUSIONS

- THC at Nhava Sheva (Import)
- CFS charges at Nhava Sheva (Import)
- Customs examination expenses
- Customs duties & taxes
- Insurance
- Shipping line charges (Import)
- Transportation to destination
- Customs clearance charges for re-importation

ADDITIONAL CHARGES

1. Customs documentation charges in India	Rs. 1600/-
2. For each additional items heading in India	Rs. -----
3. Customs documentation charges in South Africa	Rs. 2500/- LCL (Rs. 11070/- for 20' FCL) (Rs. 19373/- for 40' FCL)
4. For each additional items heading in South Africa	Rs.111/- each additional item
5. Agency charges in Johannesburg	7.5% of total outlay min. Rs.1661/-
6. Service tax	as applicable

ANNEXURE 'A'

Invoice & Packing List format for Customs at India

Exporter			Invoice No. & Date		Exporter's Ref.
			Buyer's Order No. & Date		
			Other reference(s)		
Consignee			Buyer (If other than consignee)		
			Country of Origin of Goods	Country of Final Destination	
			Terms of Delivery and Payment		
Pre-Carriage by			Place of Receipt of Pre-carrier		
Vessel / Flight No.			Port of Loading		
Port of Discharge			Final Destination		
			N.F.E.I.		
Marks & Nos.	No. & Kind of	Description of Goods	Quantity	Rate	Amount (in INR)
Container No.	Pkgs.			(IN INR)	
Amount Chargeable	INDIAN RUPEES			Total	
Value declared for customs purpose only. Goods of no commercial value and not for sale. No foreign exchange involved					
DECLARATION					
We declare that this Invoice shows the actual price of the goods					
Described and that all particulars are true and correct				Signature & Date	

ANNEXURE 'B'

**GR Bank format
(on Bank's letter head)**

To,
The Commissioner Of Customs,
IGI Airport / ICD Delhi/ Mumbai Airport/ JNPT/
New Delhi/ Mumbai / JNPT

Bank Reference No.:

Dear Sir,

This is to certify that M/s having
Cash/Credit account no:..... with our branch are
sending **trade samples** vide Invoice no :
dated:..... to display in "", trade fair to be
held on

The value of samples which is declared in the invoice i.e. CIF value is for custom
purpose only, whereas these goods are having no commercial value.

This is further certified that the above said invoice is not involving any foreign
exchange transaction. Hence GR Form is not required.

The authorized dealer code allotted by RBI to this branch is

Dated:

ForBank

Manager

ANNEXURE 'C'

Invoice & Packing List format for Customs at South Africa

INVOICE NO.:		
COMMERCIAL INVOICE / PACKING LIST		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">SENDER:</td> <td style="width: 50%; padding: 5px;">CONSIGNEE:</td> </tr> </table>	SENDER:	CONSIGNEE:
SENDER:	CONSIGNEE:	

TOTAL PIECES: _____ **TOTAL WEIGHT (IN KGS):** _____ **TOTAL CBM:** _____
A: RE-EXPORT AFTER EXHIBITION B: DISPOSED OF CONSUMED C: GIVEN AWAY

CASE NO	DIMENSIONS LxWxH (IN CMS)	WEIGHT (IN KGS)		DESCRIPTION OF GOODS (IN ENGLISH)	QTY	FOB VALUE AND CURRENCY		REMARKS		
		GROSS	NET			UNIT VALUE	TOT. VALUE	A	B	C
				TOTAL FOB VALUE TOTAL CIF VALUE						

Total CIF value (in words.....)

The invoiced goods are of _____ origin and are intended for display only at the exhibition site.
 We certify that the information given above is true and correct.

SIGNATURE _____ **DATE:** _____ **COMPANY STAMP/NAME & TITLE OF SIGNATORY :** _____